

Commercial Membership Package Checklist

- Copy of your Driver's License
- Application for Membership and Electrical Service- Residential/General Service
- Membership Application and Agreement
- Contract for Electric Service
- Personal Guaranty Agreement
- Contract for Flood Light Installation (optional)
- Bank Draft Authorization for Electric Billing (optional)
- Electric Billing

Optional forms available for download


After you have completed the checklist, please send the documents via email (newmember@myjec.coop), mail, or stop by one of our offices.

Jackson County District
8925 State Highway 111 South
Ganado, Texas 77962
Office: (361)771-4400

Office Hours:
Monday – Friday
8am – 5pm



Jackson Electric Cooperative, Inc.

Your Touchstone Energy® Partner 

Matagorda County District
100 Cooperative Way
Bay City, Texas 77414
Office: (979)245-3029

Office Hours:
Monday – Friday
8am – 5pm

APPLICATION FOR MEMBERSHIP & ELECTRICAL SERVICE- RESIDENTIAL/GENERAL SERVICE

The undersigned (hereinafter called the "Applicant") hereby applies for membership in and agrees to purchase electric energy from JACKSON ELECTRIC COOPERATIVE, INC., (hereinafter called the "Cooperative") upon the following terms and conditions:

1. The Applicant will pay the Cooperative the sum of \$20.00 which upon acceptance hereof by the Cooperative, shall constitute the membership fee. The Applicant, by paying a membership fee and becoming a member assumes no personal responsibility or liability for any debts, or liabilities of the Cooperative, and is expressly understood that under the law his private property is exempt from execution for any such liabilities. Such membership fee shall be refunded to the Applicant upon termination of service providing all amounts due the Cooperative have been paid in full by the Applicant.
2. For each new account the applicant will pay a \$15.00 connect fee.
3. Type of service (Please check one of the boxes)
 House Mobile Home Building Barn Water Well Temp-Pole RV
4. Rate Schedule: _____ attached here to. (General Service / Residential Primary / Residential Secondary)
 (Cooperative Use)
5. Bills for service shall be paid at any office of the Cooperative and credited on the Cooperative records at Edna, Texas. Billing shall be in accordance with above reference rate schedule as amended or adjusted by Cooperative Board of Directors and as approved by governing bodies. Member shall adhere to approved tariffs for electrical service.

EXTENSION of MEMBERSHIP SYSTEM: In accordance with the Cooperative Tariffs and Regulations, the extension of electrical service may involve lump sum contribution-in-aid of construction, or monthly contribution in aid of construction, and/or an increased monthly minimum.

In consideration of the enclosed requested extension the Cooperative proposes the following:

1. Non-refundable contribution-in-aid of construction in the sum of \$ N/A, payable upon time of request for construction. This fee is not subject to refund should additional members connect.
2. In accordance with the extension involved, the account shall have a monthly minimum of N/A dollars and be in effect for a minimum of N/A months. The account shall always carry this minimum. The monthly minimum in excess of rate customer charge shall purchase KWH at the published rate.
3. The electric energy becomes the property of the Member after it passes the meter of point of delivery, and the Cooperative shall not be liable for damages resulting therefrom thereafter.
4. The acceptance of this application by the Cooperative shall constitute an agreement between the Member and the Cooperative and this contract for electric service shall continue in force for N/A from the date of service is made available by the Cooperative to the Member and thereafter until canceled by a least 30 days written notice given by either party to the other.
5. It is understood between both the Member and the Cooperative that this contract cannot be transferred or assigned without the consent of the Cooperative.

Cooperative Use

DATE: _____

WITNESS: _____

SERVICE ORDER #: _____

MEMBERSHIP PAID/AMOUNT: _____

METER NUMBER: _____

Member Use

APPLICANT: _____

PHYSICAL ADDRESS: _____

CITY, STATE, ZIP: _____

HOME PHONE: _____

CELL PHONE: _____

ACCOUNT # _____

RATE: _____ DATE: _____

It is the policy of this Cooperative that each consumer connected to its system have a paid membership fee, deposit, and connect fee and an executed membership application contract. The membership fee and deposit are refundable upon discontinuing our service and the payment of your final electric bill, the connect fee is not refundable.

On the reverse side is an application form for your signature be signed and returned to this office with your check in the amount listed below within a ten (10) day period from the date of this letter or this account will be disconnected.

Membership Fee \$ _20_

Deposit Fee \$ _____ see below
(Cooperative Use)

(The minimum deposit for residential service is \$250, but is subject to change depending on credit history and location)

Connect Fee \$ _15_ see below
(Application processing fee)

Total Amount \$ _____ If credit is satisfactory then only \$35 in fees needed to connect service.
(Cooperative Use)

BY Initials _____ I understand that I must prove satisfactory credit through the following method:
A satisfactory credit rating obtained through a consumer reporting agency, as defined by the Federal Trade Commission.
By initialing above statement, you give Jackson Electric Cooperative, Inc. the authority to check your credit.

** Non-refundable

WORK PHONE: _____

EMPLOYER: _____

SOCIAL SECURITY #: _____

DRIVER'S LICENSE #: _____ (Return photocopy please)

EMAIL ADDRESS: _____

Please sign and fill in any extras such as cell phone and email addresses you would like us to have and return with required photocopies and fees. Please return within ten working days.

MEMBERSHIP APPLICATION AND AGREEMENT

This represents a request for membership in **Jackson Electric Cooperative, Inc.** (hereinafter referred to as "Cooperative") by the undersigned (hereinafter referred to as "Applicant"). When approved by the Cooperative's Board of Directors, this shall represent the membership agreement with the Cooperative.

A.

Applicant's signature on this form shall constitute a written request for membership in the Cooperative. Any person, firm, association, corporation, body politic or subdivision thereof is eligible for membership in the Cooperative. However, no entity shall have more than one membership in the Cooperative.

B.

Applicant's request for membership shall be accompanied by a membership fee that is in effect at the time of membership request. Membership fee is subject to adjustment by the Cooperative's Board of Directors from time to time, but Applicant will only pay membership fee in effect at time of request. Membership fee is used to secure membership status in the Cooperative and purchases no stock nor accrues interest. Membership fee is refundable upon termination of membership and compliance with Section E of this agreement.

C.

Acceptance of Applicant's membership shall allow Member to purchase said service or services as shall be provided to Members of the Cooperative. The Applicant, by paying a membership fee and becoming a Member, assumes no personal responsibility or liability for any debts or liabilities of the Cooperative and it is expressly understood that under the law his private property is exempt from execution for any such liability. By executing an agreement for service, Applicant shall be bound by the Cooperative's bylaws, policies, rules and tariffs approved by the Cooperative's Board of Directors and/or the Public Utility Commission of Texas and any other governmental agency exercising jurisdiction over said service and as the above may be amended from time to time.

D.

Acceptance of Applicant's membership shall allow Member all rights and privileges within the Cooperative and the conduct of Cooperative business. The Cooperative shall use the address herein referenced or as may be updated by the Member for the purpose of providing legal notice from the Cooperative.

E.

Any Member may withdraw from membership upon payment in full of all debts and liability owed the Cooperative and upon compliance with such terms and conditions as the Board of Directors may prescribe. A Member of the Cooperative may be expelled by an affirmative two-thirds (2/3rds) vote of a quorum of the membership. Transfer of assignment of membership shall be by written request and approved by the Board of Directors of the Cooperative.

F.

Membership may be requested separately by husband or wife or can be maintained jointly by the couple. A joint membership shall entitle a couple only one vote in the Cooperative affairs.

It is the policy of this Cooperative that each Member connected to its system has a paid membership fee, connect fee and deposit, and established credit with an executed Membership Application and Agreement and executed Service Agreement for Residential/General Service. The membership fee and deposit are refundable upon discontinuing service and the payment of Member's final electric bill. The connect fee is not refundable.

Cooperative Use

Approval Date: _____

By: _____

James E. Coleman, General Manager
PO Box 1189
Edna, TX 77957-1189

Member Account # Assigned: _____

Applicant Use

Date of Request: _____

First Applicant Name: _____

Applicant Signature: _____

Mailing Address: _____

City, State, Zip: _____

Social Security #: _____

TX D/L or Employee I/D #: _____

Second Applicant (if needed for a joint account)

Date of Request: _____

First Applicant Name: _____

Applicant Signature: _____

Mailing Address: _____

City, State, Zip: _____

Social Security #: _____

TX D/L or Employee I/D #: _____

CONTRACT FOR ELECTRIC SERVICE

The undersigned, _____ (hereinafter called the "Customer") hereby on this the _____ day of _____, 20____, makes application and agrees to purchase electric service from JACKSON ELECTRIC COOPERATIVE, INC. (hereinafter called the "Cooperative") upon the following terms and conditions:

1. **Member.** The Customer agrees to become a member of the Cooperative and file a membership agreement and pay the current membership fee. Customer will comply with and be bound by the provisions of the articles of incorporation, bylaws and tariff of the Cooperative. Said tariff is a part of this agreement to the same extent as if fully set out herein and is on file and available at any Cooperative office. Any tariff provision (including rate) may be changed by method and order or consent of any regulatory authority having jurisdiction thereof, whether or not at the request of the Cooperative.
2. **Service.** Cooperative agrees to use reasonable diligence to provide electric utility service to a point of delivery at Customer's service location. The electric service contracted for herein is to be provided and taken in accordance with the provisions of this contract and Cooperative's tariff. Customer herein requests electrical service as follows:

Service Voltage requested _____, at _____ Phase.

Connected Load to consist of the following:

Connected Horsepower: _____ Largest single Motor: _____

Connected Misc. and lighting load: _____ amps

Connected Heating and/or Air Conditioning load: _____

3. **Rate.** Cooperative agrees to connect and bill this account under the Cooperative's approved _____ Rate Schedule (copy attached hereto).
4. **Special Service Conditions:** Customer agrees to pay a one-time non-refundable contribution-in-aid of construction in the amount of \$_____ to have distribution service extended to the account location, located at _____ in _____ County, Texas. Minimum monthly bill will be the Rate Customer Charge or a Minimum Increased Customer Charge of \$_____. This increased minimum shall be used to amortize either line charges or special service conditions and continue as long as service is taken for this account. This agreement shall continue for _____ years until canceled with 30 days' notice by one party to the other.
5. **Payment.** Customer agrees to purchase and pay for electric service in accordance with Cooperative's tariff. Periodically, Cooperative will render to Customer a statement of services rendered. Customer agrees to pay the total amount shown on such statement or statements within sixteen (16) days from its date. Delinquency on any one statement, if more than one, shall be considered as a delinquency on all, for payment purposes. Delinquent accounts shall be subject to a monthly fee as established by tariffs. Payment shall be made to Cooperative at its office in Jackson County, Texas.
6. **Breach.** Upon failure to make payment or perform any obligation under this Agreement, the Cooperative shall have the right to discontinue service as well as apply other remedies that may be available by law. Member understands and agrees that any damage known or unknown, foreseeable or unforeseeable resulting from a

disconnect on part of the Customer shall be the responsibility of Customer and no liability shall rest in any manner or part on the Cooperative by reason of its following its rules, regulations, and policies. The address shown on the membership application, unless designated otherwise in writing by applicant, shall be deemed the address of the applicant for all legal purposes as to notice and compliance with notice provisions.

7. **Customer's Installation/Safety.** Customer warrants that his or her installation (including all conductors, switches, equipment, wiring, and protective devices of any kind) is constructed and will be maintained in accordance with the National Electrical Safety Code of the American Standards Association, as well as applicable laws or ordinances. Customer understands that electricity conducted through the Cooperative's facilities may pose a hazard and agrees that Customer shall not permit any person on Customer's premises to contact or come in close proximity to Cooperative's facilities. Customer agrees to install such wiring, controls and protective devices as necessary to adequately use and protect the customer and the public and comply with applicable codes and guidelines. The Cooperative will not conduct electrical inspections of the Customer facilities but may disconnect electrical service for faulty or hazardous conditions. The Cooperative may or may not provide prior notice of such disconnect depending upon the circumstances.

8. **Entire Agreement.** This Agreement constitutes the entire Agreement between the parties and supersedes all prior agreements between the Customer and Cooperative for the service herein described. Customer agrees the Cooperative, its agents and employees have made no representations, promises, or any inducements, written or verbal, which are not contained herein.

Cooperative Use

Member Use

Signed by: _____
(Authorized Employee)

Customer: _____
(Printed Name)

Signed by: _____
(Authorized Agent)

Name and Title: _____

Name and Title: _____

PO Box 1189

Address: _____

Edna, TX 77957-1189

(361)771-4400

Phone: _____

PERSONAL GUARANTY AGREEMENT

In consideration of granting credit to or continuing credit to _____, (“Debtor”), by JACKSON ELECTRIC COOPERATIVE, INC. (“Creditor”), we, the undersigned Guarantors, whose names and addresses are listed on the attached Exhibit “A”, each individually, irrevocable and unconditionally guarantee payment of Debtor’s indebtedness to Creditor.

This guaranty is an absolute, irrevocable, unconditional and continuing guaranty of payment and performance under the Application for Membership and Electrical Service – Residential/General Service/Commercial entered into between JACKSON ELECTRIC COOPERATIVE, INC., AND _____.

This Guaranty is made on the following terms and conditions:

Continuing Guaranty

1. This is a continuing Guaranty and all indebtedness to which it applies or may apply under the terms of this agreement are conclusively presumed to have been created in reliance on this agreement.
2. In the event of the death of a Guarantor, the obligation of the deceased Guarantor will continue in full force and effect against such deceased Guarantor’s estate as to the amount of the indebtedness guaranteed by such Guarantor that has been created or incurred by the Debtor before the time when the Creditor received written notice of the death. The death of any one or more Guarantors shall not affect the obligations of any remaining Guarantors under this guaranty.
3. Guarantor agrees that, should the status of the Debtor change, this Guaranty will continue and also cover the indebtedness of the Debtor under the new status, according to the terms set out in this Guaranty.

Guarantors agree that the indebtedness of the Debtor to Creditor, whether now or existing or hereafter created, shall be prior to any claim that Guarantors may now have or hereafter acquire against the Debtor, whether or not the Debtor becomes insolvent. Guarantors hereby expressly subordinate any claim Guarantors may have against the Debtor, upon any account whatsoever, to any claim that Creditor may now or hereafter have against the Debtor.

Date: _____, 20____.

THE STATE OF TEXAS
COUNTY OF JACKSON

This instrument was acknowledged before me, on this the _____ day of _____ 20____, by _____.

NOTARY PUBLIC, STATE OF TEXAS

ELECTRIC BILLING

PO Box 1189, Edna, TX 77957-1189

Edna Office – Phone: (361)771-4400 Fax: (361)771-4406

Bay City Office – Phone (979)245-3029 Fax: (979)245-3562

This is to certify that I, _____, hereby grant Jackson Electric Cooperative, Inc. of Edna, Texas, the authority to draft my Credit/Debit Card each month for the amount of the monthly billing, on the 10th of each month or the next business day should the 10th fall on a Saturday or Sunday.

Date: _____
_____ (Cardholder's Signature)

Card Information: Visa Mastercard Discover American Express
(Select One. Card must have this logo on the front.)

Card Number: _____ Expiration Date: _____

Security Code: _____ Credit Card Billing Address Zip Code: _____
(3- or 4-digit code on back of card) (5- or 9-digit zip code)

Name on Credit/Debit Card: _____
(Print exactly as it appears on card)

Jackson Electric Cooperative Billing Account Number(s): _____
(Found on your electric bill. If new member, Cooperative will fill this out)

Mailing Address: _____
(Street, Box, etc.) (City, State, Zip)

Email Address: _____ Home Phone: _____ Cell Phone: _____

This Credit/Debit card account will be drafted on the 10th of each month.
*** Please note the transaction will appear as SEDC payment on your Bank/Credit Card statement***
Return this completed form to Kim Ellen at the Edna Office